

# CORPORATION OF THE MUNICIPALITY OF CALVIN

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1355 Peddlers Drive, RR #2  
Mattawa, Ontario P0H 1V0

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Fax: 705-744-0309  
Email: [clerk@calvintownship.ca](mailto:clerk@calvintownship.ca)

August 9, 2019

## NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held in the Calvin Community Centre at 7 p.m. on Tuesday August 13, 2019.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Thank you.

Best regards;

Cindy Pigeau  
Clerk-Treasurer



D)	Town of Halton Hills	Deposit/Return Program for all Single Use Plastic, Aluminum and Metal Drink Containers
E)	Ministry of Municipal Affairs and Housing	Provincial Policy Statement (PPS) Review
F)	City of Stratford	Opposition to Changes in 2019 Prov. Budget and Planning Act
G)	Ministry of Natural Resources Canada	Energy Manager Program
H)	International Plowing Match & Rural Expo	Meet the Ontario Queen of the Furrow
I)	Community Living Mattawa	Gala Event – Saturday, September 14, 2019
J)	Ministry of Infrastructure	Disaster Mitigation and Adaptation Fund
<b>8.</b>	<b>INFORMATION LETTERS AVAILABLE</b>	None
<b>9.</b>	<b>OLD AND NEW BUSINESS</b>	Pricing for Sign at “New” Fire Truck Filling Station” Mock Municipal Sign – Final Proof Discussion on Official Plan (OP) and Zoning By-Law
<b>10.</b>	<b>ACCOUNTS APPROVAL REPORT</b>	
<b>11.</b>	<b>CLOSED PORTION</b>	
<b>12.</b>	<b>BUSINESS ARISING FROM CLOSED SESSION</b>	
<b>13.</b>	<b>NOTICE OF MOTION</b>	
<b>14.</b>	<b>ADJOURNMENT</b>	

Municipality of Calvin Report to council

Report Date: July ,2019

Originator: Dean Maxwell-Fire Chief

Responded Alarm's

July,1,19/ Medical assistant @ Champlain park 12:13 .

July,9,19/ Field on fire @ 188 Adams rd 14:59 .

July,11,19/ Hydro pole on fire @ 636 Peddlers dr 14:35 .

Meeting nights/Training

July,4 ,19/ Meeting night:Debrief call/SP100 Review .

July,11,19/ Meeting night:Debrief calls/filled pool .

July,17,19/ Meeting night: Wash and service trucks .

July,25,19/ Meeting night: AED training at pap-cam/filled pool .

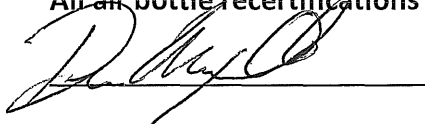
Fleet Stauts report

Pump test went good pumper needed two vaule seals changed.

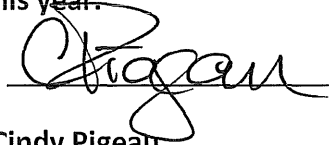
Pt#1 suffered vapour lock but passed pump test.

Chief's report

All air bottle recertifications done for this year.



Dean Maxwell



Cindy Pigeau

**MUNICIPALITY OF CALVIN**  
**REPORT TO COUNCIL**  
**Recreation, Cemetery, Landfill JG2019-11**

REPORT DATE: 02/08/2019

PREPARED BY: Jacob Grove; Landfill, Cemetery, Recreation Superintendent

SUBJECT: Council Report

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**Recreation**

The trees have been remove at the Smith Lake boat launch in preparation for the parking area once the permit for the project is approved.

The drilling of well is expected to start early August.

The doors of the Community Center are on order and are expected to be in for mid to late September. Doors will be a half glass aluminum exterior and a full glass aluminum interior.

The flower bed is being relocated to the front yard before the paving of the parking lot.

Repairs to the rink boards have begun and painting of the rink boards will follow.

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**Landfill**

Letters were sent to both the Park and the C.E.C. regarding recyclables in the waste bins. A Park bin was refused on July 30<sup>th</sup> due to excessive contamination of recyclables in the waste bin. After the recyclables were removed the waste was accepted later the same day.

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**Cemetery**

There is no report this month.

Respectfully submitted;



Jacob Grove  
Landfill, Cemetery, Recreation Superintendent  
Municipality of Calvin  
1355 Peddlers Drive  
R.R. #2 Mattawa, ON  
POH 1V0  
Phone: 705 744-2700  
Fax: 705 744-0309  
[fire@calvintownship.ca](mailto:fire@calvintownship.ca)



Cindy Pigeau  
Clerk - Treasurer  
Municipality of Calvin

CORPORATION OF THE MUNICIPALITY OF CALVIN  
MINUTES OF THE REGULAR MEETING TUESDAY July 23, 2019

The regular meeting of Council was held this date at the Calvin Community Centre. Present were Mayor Pennell, Deputy Mayor Cross, Coun Maxwell, Coun Olmstead, Coun Grant, Chris Whalley, Jacob Grove, and Cindy Pigeau.

Regrets: 0                      Guests: 1

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST:                      **None**

PRESENTATIONS/DELEGATIONS:                      Mayor Dean Backer provided an update regarding DNSSAB and that there will not be any levy increases this year. He also wanted to express the Town of Mattawa's gratitude for the help they received from the Municipality of Calvin's residents, Fire Dept and Public Works Dept during the State of Emergency/Flooding that Mattawa experienced earlier this year.

2019-137                      MINUTES OF COUNCIL MEETING

Moved by Coun Maxwell and seconded by Coun Olmstead that the Minutes of the regular meeting of Council held on Tuesday July 9 2019 be hereby adopted and signed as circulated.

Carried

2019-138                      FILLING STATION ESTABLISHED AT THE "WHALLEY BRIDGE" FOR THE CALVIN FIRE DEPARTMENT

Moved by Coun Maxwell and seconded by Coun Olmstead that it is Council's decision that a Filling Station for the Calvin Fire Department be established at the "Whalley Bridge" to provide another location for the fire trucks to fill up with water in the event of a fire emergency in that area of the community.

Carried

2019-130                      BY-LAW 2019-016-TO AUTHORIZE THE CORPORATION TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF BONFIELD FOR THE MAINTENANCE AND REPAIR OF CERTAIN SECTIONS OF THE BOUNDARY ROAD SYSTEM BETWEEN THE TOWNSHIPS

By-law No. 2019-016 being a by-law to authorize the Corporation to enter into an Agreement with the Township of Bonfield in the District of Nipissing, Province of Ontario, for the Maintenance and Repair of Certain Sections of the Boundary Road System between the Townships Herein. This By-law received 1<sup>st</sup> and 2<sup>nd</sup> readings on July 9, 2019 and received 3<sup>rd</sup> and final reading on Tuesday, July 23, 2019.

Carried

2019-139                      BY-LAW 2019-021-TO ESTABLISH AND MAINTAIN A SYSTEM FOR THE DISPOSAL OF GARBAGE AND OTHER REFUSE

By-law No. 2019-021 being a by-law to establish and maintain a system for the disposal of garbage and other refuse. This By-law received 1<sup>st</sup> and, 2<sup>nd</sup> readings on July 23, 2019 and will come before Council for the 3<sup>rd</sup> and final reading on Tuesday, August 13, 2019

Not Yet Carried

2019-140        MUNICIPALITY OF CALVIN SUPPORTS BLUE SKY NET LEADING A STEERING COMMITTEE TO STUDY BEING ABLE TO PROVIDE AFFORDABLE AND RELIABLE BROADBAND NETWORKS IN OUR REGION

Moved by Coun Grant and seconded by Coun Cross that whereas access to affordable and reliable broadband networks is an important part of everyday life and key to economic, education, social and health development and; whereas communities outside urban centres face challenges in accessing internet service levels comparable to those in cities due to factors such as low population, distance and challenging terrain and; whereas we believe future ICT infrastructure investment in our community would benefit from a holistic model that takes into account the connectivity needs of regional community partnerships rather than just one community and; whereas this regional partnership should begin with a comprehensive needs analysis conducted by Blue Sky Net, a publically funded non-profit development corporation using their expertise and data based mapping tool- (BAIMAP-- Broadband and Associated Infrastructure Mapping Analysis Project) and; whereas from the analysis and public consultation Blue Sky Net will conduct, it will be determined where internet gaps remain while also acknowledging what may be the best technology to fill these gaps based on access to the closest ICT infrastructure like fibre or other existing network infrastructure and; whereas once we determine priority areas we propose establishing three classes of gaps;

1) gaps in fibre/backbone infrastructure,

2) gaps in last mile/local access to business and residents and

3) gaps in access in remote/very isolated area, and; whereas the Federal and Provincial governments are proposing funding programs that will support the implementation of Broadband projects and will require this in-depth information, we would propose; THEREFORE BE IT RESOLVED that, the Municipality of Calvin supports Blue Sky Net leading a steering committee to which a representative from Calvin will be appointed and that Blue Sky Network with this committee during the period of analysis, funding application and any subsequent RFP engagement.

Carried.

2019-141        AIR CONDITIONING UNIT DECLARED AS SURPLUS

Moved by Coun Grant and seconded by Coun Cross that whereas the Municipality has upgraded the air conditioning system in the Municipal Office in July 2019 and; whereas Council hereby declares the older previously window mounted air conditioning unit to be surplus to the further needs of the Municipality; NOW THEREFORE BE IT RESOLVED that staff is hereby authorized to recycle one air conditioning unit in the Calvin Landfill due to the age of the unit.

Carried

2019-142        SUPPORT FOR THE CORPORATION OF THE TOWNSHIP OF WARWICK REGARDING THE SAFETY OF ONTARIO'S FARM FAMILIES, EMPLOYEES AND ANIMALS

Moved by Coun Cross and seconded by Coun Grant that the Council of the Municipality of Calvin support Council for the Corporation of the Township of Warwick in requesting that the Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation - to ensure the safety of Ontario's farm families, employees and animals for the very reasons cited in the Warwick Motion adopted at its Regular Meeting of June 17, 2019; and that this motion be circulated to Hon. Doug Downey, Ministry of the Attorney General; Hon. Doug Ford, Premier of Ontario; Hon. Sylvia Jones, Solicitor General; and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs; and all Municipalities in the Province of Ontario, AMO, and ROMA."

Carried

2019-143 DISBURSEMENTS

Moved by Coun Grant and seconded by Coun Cross that the disbursements dated July 18, 2019 in the amount of \$17,078.33 and July 23, 2019 in the amount of \$70,821.80 be hereby authorized and passed for payment.

Carried

2019-144 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Grant that this regular meeting of Council now be adjourned at 10:20 p.m.

Carried

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Mayor

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Clerk



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY -LAW NO. 2019 - 021

BEING a By-Law to establish and maintain a system for the disposal of garbage and other refuse.

WHEREAS the *Municipal Act* S.O. 2001, c.25, section 10(1), as amended, states that a single tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS the *Municipal Act* S.O. 2001, c.25, section 10(2)7, as amended, provides that a single- tier municipality may pass by-laws respecting matters pertaining to services and things that the municipality is authorized to provide under subsection (1);

AND WHEREAS the Council for the Corporation of the Municipality of Calvin deems it desirable to amend by-law no. 2002-010 to establish and maintain a system for the removal and disposal of garbage, and for contracting with any person for the removal and disposal by him/her of garbage and other refuse upon such terms and conditions as may be considered expedient;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. DEFINITIONS

"Garbage" shall mean waste food or any putrescible organic matter resulting from the preparation, serving and consumption of edible food.

"Other refuse" shall mean discarded materials and goods incidental to the operations of households and business establishments.

"Site" shall mean the Calvin Waste Disposal Site at Lot 21, Concession 3, Calvin Township.

"Rubbish" shall include the sweepings and cleaning from yards, basements, sheds or other places, and branches cut from trees or shrubs, boxes, barrels, or other containers, excelsior and other packing materials.

2. HOURS OF OPERATION

The gate at the site shall be locked when the Site is closed.

The Site shall be open as follows:

April 1 to Sept. 30	(a) Tuesday	1:00 p.m. to 6:00 p.m.
	(b) Saturday	10:00 a.m. to 3:00 p.m.
Oct. 1 to March 31	(a) Tuesday	1:00 p.m. to 4:00 p.m.
	(b) Saturday	10:00 a.m. to 3:00 p.m.

### 3. UNAUTHORIZED DISPOSAL

- a) No person shall deposit or cause to be deposited any garbage, domestic or commercial refuse or rubbish within the township limits other than at the Calvin Waste Disposal Site.
- b) All garbage, refuse or other materials shall only be discharged under the direction of the Site attendant.
- c) No person other than a resident of the municipality or authorized personnel shall deposit garbage at the Site unless authorized or otherwise prearranged by Council.
- d) No unauthorized person shall set fire at the Site.
- e) No trespassing. No unauthorized person shall enter the Site other than during the hours of operation.
- f) Hunting is prohibited on the Site.
- g) Scavenging is prohibited at the Site.
- h) No person shall deposit garbage, refuse, rubbish or any waste materials at the locked gates when the Site is closed.
- i) No person shall deposit the following unacceptable materials; large rocks, stumps, animal carcasses, sewage, animal waste, toxic or hazardous wastes, chemicals, explosives, volatile materials, pathological waste or used vehicles at the Site. Any divertible materials shall not be deposited in the landfill.

### 4. RECYCLING

The recycling depot is located at the Site.

The recycling depot shall receive all recyclable materials that are

- a) approved for removal by our contractor (subject to market conditions),
- b) approved by the Site attendant

A list of acceptable recyclable materials shall be available at the Site from the Site attendant on duty.

All materials being brought free of charge into the recycling depot shall be clean and deposited in an orderly fashion under the supervision of the Site attendant.

5. SITE PASS CARDS

A Site pass card shall be issued to each household within the Municipality of Calvin which will allow one hundred and four (104) bags per year, per household. Thereafter, a fee of one dollar (\$1.00) per bag will be charged. Pass cards may be used by the householder directly or be turned over to a garbage hauler who will in turn use them at the Site accordingly to service house holder garbage needs. All pass cards must be presented to the Site attendant to gain admission to the Site.

6. WASTE DISPOSAL BAGS

Waste shall be brought to the Site in transparent bags.

7. TIPPING FEES

Tipping fees (user fees) shall be printed clearly on the Site pass card.

The attached Schedule "A" setting Tipping (User Fees) shall be attached and form part of this by-law.

8. ENFORCEMENT

Any police officer, provincial offences officer or employee of the Municipality whose duties include the enforcement of this by-law, is authorized to enforce this by-law pursuant to the provisions hereof, the Municipal Act, 2001 S.O. 2001, c. 25 as amended or any successor thereof, and the Provincial Offences Act, R.S.O. 1990, c.P.33, or any successor thereof.

9. OFFENCES

Any person who contravenes any provisions of this by-law is guilty of an offence and on conviction is liable to a fine, penalty or order as provided for in the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended, or any successor thereof, or in the Municipal Act, 2001, S.O. 2001, c.25, as amended or any successor thereof.

10. This By-Law rescinds By-Law No. 2007-014.

11. This By-Law comes into full force and effect upon the passing thereof.

READ A FIRST AND SECOND TIME THIS \_\_\_\_ day of \_\_\_\_\_, 2019.

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

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MAYOR

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CLERK- TREASURER

"SCHEDULE A" TIPPING FEES (User Fees)

FOR CALVIN TOWNSHIP LANDFILL SITE

AUTHORIZED CARDHOLDERS ONLY

EFFECTIVE- JULY 1, 2020

<b>HOURS:</b>	APRIL 1 TO SEPT 30	TUESDAY	1PM TO 6 PM
		SATURDAY	10AM TO 3PM
	OCT 1 to MAR 31	TUESDAY	1PM TO 4PM
		SATURDAY	10AM TO 3PM

	CURRENT	NEW
Pay Per Bag	\$ 1.00	\$ 1.00
Utility Trailer Single Axle	\$ 15.00	\$ 20.00
<b>Utility Trailer Tandem Axle</b>		<b>\$ 30.00</b>
Pick-up Truck (beds, couches, etc.)	\$ 15.00	\$ 20.00
<b>Commercial Trailer - Single Axle (Dump/Enclosed Trailers)</b>		<b>\$ 30.00</b>
<b>Commercial Trailer - Tandem Axle (Dump/Enclosed Trailers)</b>		<b>\$ 50.00</b>
Single Axle Truck	\$ 50.00	\$ 75.00
Tandem Truck	\$ 100.00	\$ 125.00
Tri-Axle Truck	\$ 150.00	\$ 180.00
Semi-Trailer	\$ 200.00	\$ 250.00
Tire on Rim	\$ 10.00	\$ 10.00
Tire not on Rim	Free	Free
Fridges, Freezer, Air Conditioner, Dehumidifier (includes Freon Removal Fee)	\$ 40.00	\$ 40.00
Disposal Bin Large 30m	\$ 250.00	\$ 300.00
Disposal Bin Small 15m	\$ 125.00	\$ 150.00
Per Cubic Meter/yard	\$ 8.00	\$ 10.00
Shingle Disposal Permit (Plus Tipping Fee)	\$ 25.00	\$ 25.00
Wood / Brush	FREE	FREE
Metal	FREE	FREE
<b>Mixed Load (Divertible materials)</b>		<b>\$25 per cubic meter/yard</b>
<b>Mixed Bags of Recyclables and Garbage</b>		<b>\$5 per bag</b>
<b>Hydro-Carbon Impacted Soils &amp; Service Charges other loads Per Cubic Meter/Yard</b>		<b>\$25 per meter/yard</b>
Landfill Opening Charge During Off Hours		\$ 80.00
<b>Solid Waste Required to Be Covered</b>		<b>\$50 per load</b>
<b>Minimum Invoicing charge For Businesses and Contractors Only</b>		<b>\$ 15.00</b>

CORPORATION OF THE MUNICIPALITY OF CALVIN  
Resolution

DATE: August 13, 2019 \_\_\_\_\_

NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That Council has reviewed the 2020/2021 Landfill Environmental Services Contract Form for the Calvin Landfill Site as provided by Knight Piesold and has discussed the extension, costs and tasks outlined in said Contract ;  
Now therefore be it resolved that Council agrees with the Terms and Conditions and hereby authorizes the Clerk/Treasurer to sign the 2020/21 Contract as presented.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## Contract Form

**Project:** Municipality of Calvin Landfill Site

**Assignment:** 2020/2021 Landfill Environmental Monitoring and Reporting

**Knight Píesold Reference Number:** NB102-00192/14-P.01

**Your Reference Number:**

**The Following Items of Work:**

**Task 100 - Sampling and Preparation 2020 (\$5,400)**

This task includes the collection of groundwater samples from 13 monitoring wells installed at the landfill site and from domesticated wells within 500 m of the landfill site. In-situ parameters include static water level, temperature, pH and conductivity. Methane gas levels will also be measured from each of the monitoring wells located at the landfill site. Surface water samples will be collected from drainage ditches or water courses in the vicinity of the landfill site, to a maximum of 4 locations. In-situ parameters include temperature, pH, conductivity and dissolved oxygen. QA/QC samples will be collected for 10% of the samples for both the groundwater and surface water sampling programs. Samples will be collected in spring and fall 2020.

**Task 200 - Sampling and Preparation 2021 (\$5,400)**

This task will include the same monitoring programs for groundwater and surface water as 2020.

**Task 300 - Reporting and Project Management (\$4,400)**

This task includes project management as well as the preparation of a monitoring report summarizing and reviewing the 2020 and 2021 analytical results. This report will also include a comparison to previous results (2018 and 2019) as well as suitable conclusions and recommendations for future work.

**Was Requested By:** Jacob Grove

**Of:** Municipality of Calvin

**By:** Telephone

**Billing Terms:** Standard Local Rates

**Time Charges:** \$9,800.00 (CAD)

**Disbursements:** \$5,400.00 (CAD)

**The Estimated Cost of the Work is:** \$15,200.00 (CAD)

COPY

Prepared By:   
Simon Foster

Date: Jul 10, 2019

Approved by:   
Robert Mercer

Date: Jul 10, 2019

On behalf of Municipality of Calvin I hereby direct Knight Píesold to proceed with the work described above and agree to the Terms and Conditions contained hereunder. No other terms and conditions subsequently issued shall be valid unless agreed upon in writing by both parties.

Signed:\* \_\_\_\_\_

Date: \_\_\_\_\_

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: August 13, 2019 NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“WHEREAS the Municipality has recently replaced the oil furnace and associated oil storage tanks at the Municipal Fire Hall with funding provided through a one-time unconditional payment from the Ministry of Municipal Affairs , and;

WHEREAS Council hereby declares the used oil furnace and the associated oil storage tanks to be surplus to the further needs of the Municipality;

NOW BE IT THEREFORE RESOLVED that staff is hereby authorized to make the used oil furnace and associated oil storage tanks available through a public bidding process and sold to the highest bidder.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. **DRAFT**

BEING A BY-LAW TO **AMEND BY-LAW 2018-009** which is a By-law to establish and regulate a fire department and also to **AMEND BY-LAW NO. 2012-005** which is a By-law to impose and consolidate the fees and charges for Municipal Services or activities and for the use of its property.

WHEREAS the Council for the Corporation of the Municipality of Calvin deems it desirable to ADD sections 5 and 6 to By-law No. 2018-009 in order to recover costs for certain fire services and also to AMEND Schedule "F" of the Fire Services of By-law No. 2012-005 in order to add fees in for specific services.

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

**5. RECOVERY OF COSTS – ADDITIONAL EXPENSES**

- 5.1 The *Fire Chief* may require occupancy *Owners*, corporations or persons within or outside the municipality to pay costs or fees for fire and emergency response or other administrative services provided to them. Invoicing for response services or recovery of fees will be conducted in accordance with the *Fire Departments User Fees and Rates Appendix* of this By-Law as amended.
- 5.2 If as a result of a *Fire Department* response to a fire or emergency incident, the *Fire Chief* or his designate determines that it is necessary to incur additional expenses, retain a private contractor, rent special equipment not normally carried on a fire apparatus or use more materials than are carried on a fire apparatus (the "Additional Service") in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, control and eliminate an emergency, carry out or prevent damage to equipment owned by or contracted to the Corporation, assist in or otherwise conduct fire cause investigation or determination or otherwise carry out the duties and functions of the *Fire Department* and/or to generally make "safe" an incident or property, the owner of the property requiring or causing the need for the Additional Service or expense shall be charged the full costs to provide the Additional Service including all applicable taxes. Property shall mean personal and real property.
- 5.3 *Fire Response Fees/Recovery of Costs-Indemnification Technology®* Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils. Current User Fees and Rates Appendix of this By-Law as amended for each and every call.

**6. EMERGENCY RESPONSES OUTSIDE LIMITS OF THE MUNICIPALITY**

- 6.1 The *Fire Department* shall not respond to a call with respect to a fire or an emergency incident outside the limits of the municipalities except with respect to a fire or an emergency;
- a) that in the opinion of the *Fire Chief* threatens property in the municipality or property situated outside the municipality that is owned or occupied by the municipality;
  - b) in a municipality with which an agreement has been entered into to provide fire protection services, which may include automatic aid;
  - c) on property with respect to which an approved agreement has been entered into with any person or corporation to provide fire protection therefore;
  - d) at the discretion of the *Fire Chief* or designate, to a municipality authorized to participate in any county, district or regional mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program;
  - e) at the discretion of the *Fire Chief* to assist other municipal or provincial resources as required where a formal agreement may or may not be established.
  - f) on those highways that are under the jurisdiction of the Ministry of Transportation or other agency within the District, where the District has a rescue system, or;
  - g) on property beyond the municipal boundary where the *Fire Chief* or his



designate determines that immediate action is necessary to preserve and protect life and the correct department is notified (where applicable) to respond and/or assumes command or establishes alternative measures.

- h) response due to a request for special assistance as required through a declaration of a provincial or federal emergency and such request has been approved by the *Fire Chief*.

This By-law shall come into full force and effect upon the date of the passing thereof.

READ A 1<sup>st</sup> and 2<sup>nd</sup> TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

READ A 3<sup>rd</sup> TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

DRAFT

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: August 13, 2019 NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That Council has received and reviewed the letter from our solicitor regarding the legal name of the municipality, and hereby confirms that they wish the name to be changed to “The Corporation of the Municipality of Calvin”;

And further hereby authorizes our solicitor to prepare a DRAFT By-Law to change the legal name of the municipality as stated.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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# Russell, Christie, LLP

Barristers & Solicitors

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W.D. (Rusty) Russell, Q.C., (1925-2019)  
Douglas S. Christie, B.A., LL.B.  
Michael M. Miller, B.Sc. in Comm., LL.B.  
William S. Koughan, LL.B.

Edward B. Veldboom, MSc, Pl. LL.B.  
Michael F. Sirdevan, B.A. (Hons), LL.B.  
Jennifer E. Blggar, B.A., (Hons), J.D.  
James R. Morse, B.A., LL.B.

July 29, 2019

Please reply to: Douglas S. Christie (Ext. 248)  
Email: [dchristie@russellchristie.com](mailto:dchristie@russellchristie.com)

**sent by email**

The Corporation of the  
Municipality of Calvin  
1355 Peddlers Dr., RR#2  
Mattawa, ON P0H 1V0

**Attention: Cindy Pigeau**

Hello Cindy:

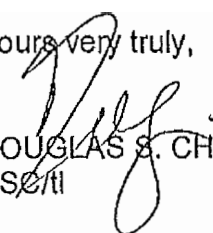
**RE: Municipality of Calvin - General**  
**Our File Reference No. 19-108-084**

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Based upon the OMB Order which you sent me the legal name of your Municipality currently is "The Corporation of the Township of Calvin". Can you confirm with Council that they wish to change the name to "The Corporation of the Municipality of Calvin"?

I will draft a By-law to change name and this By-law must be passed by Council in the name "The Corporation of the Township of Calvin". As you don't have a corporate seal for that name and we are only needing it for one By-law, I am trying to determine through MMAH on another file whether we can simply adopt a red seal for the corporation to avoid the expense of purchasing a seal for one By-law.

Yours very truly,

  
DOUGLAS S. CHRISTIE  
DS/ll

CORPORATION OF THE MUNICIPALITY OF CALVIN  
Resolution

DATE: August 13, 2015 NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That Council has reviewed the July 25, 2019 Municipal Drain Repair Reports as prepared by Garth Noecker; Drain Superintendent, and hereby acknowledges the following;

That the work on Municipal Drain #2, Branch B will be completed by one of the landowners, Mr. Roger Guignon in 2019 as per the recommendations of the Drain Superintendent and the landowners; and,

That the work on Drain #1, which entails a straight-forward bottom cleanout of one half meter average over approximately 1200 meters, with excavated materials to be spread adjacent pasture lands, and to prevent off-site migration, retain and clean the existing rock riffle and pond, staging by retaining and not clean approximately 600 meters of lower ditch as a filter, be carried out in the months of August or September 2019 when the ditch is dry, and by using a tracked excavator with smooth edge ditching bucket, and that quotations be obtained from local contractors for this work to be completed as per the recommendations of the Drain Superintendent.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Deput Mayor Sandy Cross	_____	_____
Councillor Dean Grant	_____	_____
Councillor Dan Maxwell	_____	_____
Councillor Heather Olmstead	_____	_____
Mayor Ian Pennell	_____	_____



# **Municipality of Calvin**

## **Municipal Alcohol**

### **Policy**

**DRAFT**

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## **Section 1: Introduction**

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### **1.1 Purpose**

This Municipal Alcohol Policy is intended to promote a safe, enjoyable environment and ensure the health and safety of participants and staff. This policy is in place to reduce alcohol-related problems such as injury, violence and liability which arise from alcohol consumption on municipal property.

### **Policy Objectives**

- To provide procedures and education to individuals or groups wishing to hold events in and/or on municipally owned facilities/properties in order to ensure that all Liquor Licence Act of Ontario legislation that pertains to Special Occasion Permits or liquor licensing is properly understood and strictly complied with.
- To ensure appropriate supervision and operation of Special Occasion Permits and liquor licensed events in order to protect the event organizers, the participating public, volunteers, *Municipality of Calvin* and its staff from liability by providing education in prevention and intervention techniques and through effective management procedures.
- To encourage and reinforce responsible drinking practices for consumers through the development of operational procedures, controls, training and education, and to honour the decision of abstainers not to drink alcohol and encourage their participation by providing alternative, non-alcoholic drinks.

### **Scope**

The Municipal Alcohol Policy outlines various stipulations and controls on events involving alcohol, including: Special Occasion Permits, liquor licensed events under a caterer's endorsement, and/or events in a municipally licensed facility.

The event organizer and/or designate are legally responsible for ensuring compliance with the Municipal Alcohol Policy, Liquor Licence Act of Ontario and Alcohol and Gaming Commission of Ontario policies and guidelines.

### **1.2 Designation of Roles and Responsibilities**

#### **Role of Event Organizer and/or Designate**

The event organizer and/or designate is responsible for the conduct and management of the event, including, but not limited to:

- Compliance with the Municipal Alcohol Policy in addition to all applicable federal, provincial and municipal laws, policies, guidelines, regulations and by-laws, including, without limitation, the and Liquor Licence Act of Ontario and its regulations
- Organization, planning, set up and clean up of the event
- Sufficient number of event workers
- Training of their designates and other event workers (all of whom must be 18 years of age or older)
- If applicable, posting the Special Occasion Permit (with any updates) in plain sight on the premises to which the permit applies or keep it in a place where it is readily available for inspection
- Ensuring that no one consumes alcohol in unauthorized locations
- The safety and sobriety of people attending the event including those persons asked to leave to control the event
- Safe transportation options (e.g., designated drivers, taxis)
- Response to emergencies

The event organizer MUST read and sign the Checklist for Liquor Licensed Event Organizers (Appendix A) to indicate that they understand their responsibilities.

The event organizer must provide a copy of the Special Occasion Permit (if applicable) and any updates to Municipality of Calvin prior to the start of the event.

**The event organizer and/or designate must attend the event for the entire duration** including clean up after the event and be responsible for decisions regarding the actual operation of the event

*Rationale: The event organizer is responsible for the behaviour of event participants and guests. The Liquor Licence Act of Ontario and its regulations and the Alcohol and Gaming Commission of Ontario's policies are established to ensure sensible and safe use of alcohol. Municipality of Calvin regulations are established to ensure safety of participants and responsible use of the facility.*

The event organizer must ensure the physical setting is safe at all times.

### **1.3 Definitions**

#### **Alcohol and Gaming Commission of Ontario (AGCO)**

For more information - [www.agco.on.ca/en/about/index.aspx](http://www.agco.on.ca/en/about/index.aspx)

#### **Caterer's Endorsement**

A liquor sales licence authorizing the applicant to sell and serve liquor for an event held on premises other than the premises to which the liquor sales licence applies.

#### **Event**

For the purposes of this policy, an event is any gathering held at a municipal facility at which alcohol will be served and/or sold. They may include weddings, showers, dances, barbeques, birthday parties and any other event where alcohol will be served. The duration of the event includes event setup, operation and cleanup. Events involving alcohol may be in a licensed municipal facility or under a Special Occasion Permit.

**Public Events** - A public event is one which is open to the public to attend and is conducted by a registered charity or not for profit entity or an event of municipal, provincial, national or international significance.

**Private Event** – A private event is one which is not open to the public.

**Outdoor Event** - An outdoor event is one at which any alcohol is consumed in an outdoor space (including pavilions or temporary structures).

#### **Event Organizer**

Any person, who is 19 years of age or over, seeking to hold an event that involves the sale and/or service of alcohol at municipal premises. The event organizer (which term shall include the SOP permit holder and any designate) are responsible for the safety and sobriety of people attending the event as well as compliance with this Municipal Alcohol Policy and the Liquor Licence Act of Ontario and its regulations at the event. They assume responsibility and liability for the entire operation of the event. The event organizer MUST read and sign the Event Organizer Checklist for Liquor Licensed Events (Appendix A) to indicate that they understand their responsibilities.



## **Event Worker**

Any person, who serves or sells liquor, or is involved in an event where alcohol is served on municipal property. All event workers have a responsibility in the operation of the event and shall not consume or be under the influence of alcohol for the entire duration of the event. In addition to the event organizer and permit holder, event workers may include the following:

**Floor supervisor** - A paid/volunteer person(s) appointed by the event organizer, who is over the age of 18 and who has satisfactorily proven to the event organizer that she/he will act in accordance with the MAP. A floor supervisor talks with participants, monitors patron behavior, monitors for intoxication and underage drinkers, responds to problems and complaints, assists door monitors when necessary, removes intoxicated persons, arranges safe transportation.

**Door monitor** - A paid/volunteer person(s) appointed by the event organizer, who is over the age of 18 and who has satisfactorily proven to the event organizer that she/he will act in accordance with the MAP. A door monitor checks identification and for signs of intoxication, keeps out intoxicated and troublesome individuals, arranges for coat checking, monitors for those showing signs of intoxication when leaving the event, arranges safe transportation.

**Server/bartender** - A paid/volunteer person(s) appointed by the event organizer, who is over the age of 18 and who has satisfactorily proven to the event organizer that she/he has been trained by a recognized alcohol server training course to include Smart Serve and/or the Server Intervention Program. A server accepts tickets for the purchase of alcoholic drinks, serves drinks, monitors for intoxication and underage drinkers, refuses service when patron appears to be intoxicated or near intoxication, offers a non-alcoholic substitute and co-ordinates with event staff.

**Ticket seller** - A paid/volunteer person(s) appointed by the event organizer, who is over the age of 18 and who has satisfactorily proven to the event organizer that she/he will act in accordance with the Municipal Alcohol Policy. A ticket seller sells alcohol tickets to a maximum of four per person per purchase, monitors for intoxication and underage drinkers, refuses sale to patrons at or near intoxication, refunds tickets on request.

## **Liquor Licence Act**

Each province or territory has a Liquor Licence Act which outlines the laws regarding the sale and service of alcohol. (<http://www.agco.on.ca/en/whatwedo/index.aspx>)

## **Municipal Alcohol Policy**

A local policy for municipalities to manage events held at municipally-owned facilities and properties when alcohol is sold and/or served.

## **Municipal Properties**

All municipally owned or leased equipment, lands, buildings and structures.

## **Religious Function**

A religious occasion does not include events like a "stag and doe", anniversaries or birthdays.

## **Smart Serve**

The Smart Serve training program offered by Smart Serve Ontario (<https://www.smartserve.ca>) is designed to train staff and volunteers who work in areas where alcohol is sold and/or served, such as in bars, restaurants, banquet halls and other public facilities. The Smart Serve Program is the only server training program that is recognized by the Alcohol and Gaming Commission of Ontario and approved by this policy.

## Special Occasion Permit

A liquor licence issued by the Alcohol and Gaming Commission of Ontario for one-time social events where alcohol will be sold and/or served ([http://www.agco.on.ca/en/services/permit\\_special\\_gpb.aspx](http://www.agco.on.ca/en/services/permit_special_gpb.aspx)).

**SOP Holder (Permit Holder)** – is the individual who signs the application for a Special Occasion Permit to sell and/or serve alcohol. A special occasion permit holder can assign a designate. A designate is a person(s) appointed by the special occasion permit holder, and acceptable to Municipality of Calvin who is over the age of 19 and who has satisfactorily proven to the special occasion permit holder that she/he will act in accordance with the Municipal Alcohol Policy. The event organizer, the special occasion permit holder and/or designate are responsible for the safety and sobriety of people attending the event as well as compliance with the Municipal Alcohol Policy and the Liquor Licence Act of Ontario and its regulations at the event. They assume responsibility and liability for the entire operation of the event.

## Standard Drink

The Liquor Licence Act of Ontario defines a standard drink as a serving of liquor by volume and type, as follows:

- 12 oz. or 341 ml. of beer with 5% alcohol, OR
- 5 oz. or 142 ml. of wine with 12% alcohol, OR
- 3 oz. or 85 ml. of fortified wine with 14.9 or more % alcohol, OR
- 1 oz. or 29 ml. of spirits with 40% alcohol

## Section 2: Designation of Properties and Events

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### ***2.1 Designation of Properties***

The following municipal facilities and areas are either licensed or designated as suitable for events involving alcohol subject to the event organizer obtaining a Special Occasion Permit or a Liquor Licence through a caterers' endorsement issued by the Alcohol and Gaming Commission of Ontario and agreeing to conditions as set out by Municipality of Calvin:

- Community Hall
- Other areas as designated and approved by Council

\*\* Some in-house policies and guidelines apply

### ***2.2 Designation of Events***

The serving of alcohol shall not be permitted at any events where the focus of the event marketing is for youth under 19 years of age.

*Rationale: The deciding factor for events involving alcohol will be determined by the focus of the events. Those events where the primary focus involves minors will not be allowed. Non-consumption by participating adults provides a positive example for young people.*

## **Section 3: Conditions for Events Involving Alcohol**

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### ***3.1 Insurance***

The event organizer must provide proof of insurance by way of submitting an original Certificate of Liability Insurance to **Municipality of Calvin** before occupying municipal premises for the event. The Certificate of Liability Insurance must be in effect for date(s) where municipal property is being used or occupied by the event organizer including, without limitation, set-up and take-down. Failure to provide proof of liability insurance will void the rental.

#### ***Rentals up to and including 192 people***

The Certificate of Liability Insurance shall:

- Provide proof of a minimum of **two million dollars** general liability insurance issued by an insurance company satisfactory to **Municipality of Calvin** that is licensed to carry on business in Ontario and which must at a minimum include the following:
  - a) **Municipality of Calvin** shown as an additional insurer to the policy
  - b) Coverage for bodily injury and property damage liability
  - c) A liquor liability endorsement
  - d) Tenants liability endorsement
  - e) Products and completed operations liability
  - f) Personal injury liability
  - g) Advertiser's liability
  - h) Thirty (30) day notice of cancellation provision
- Show that coverage is in effect on the date(s) of the event
- Be delivered to the supervisor having operational jurisdiction at the event location at least **1 day** prior to providing access (ie. Keys) to the property being used. The following information must be provided:
  - Certificate of liability insurance
  - Policy number
  - Company name
  - Expiry date
  - Amount of Insurance coverage
  - An endorsement from the insurance company that they are aware of the Special Occasion Permit event and that coverage is in place including date and location of the event

**The Municipality of Calvin** reserves the right to amend the insurance and provisions required at any time.

### ***3.2 Advertising***

All advertising must comply with the Alcohol and Gaming Commission of Ontario advertising policies and guidelines. Alcohol and Gaming Commission of Ontario policy states that, a permit holder for a private event special occasion permit is not permitted to advertise or promote liquor or the availability of liquor.

At events where children and youth are allowed entry, the event organizer shall not allow promotional advertising of alcoholic beverages' names, brands or manufacturers.

### 3.3 Event Worker Training and Staffing Levels

The event organizer is responsible to:

- Ensure event workers are in attendance and as needed to monitor, manage and control the event

It is mandatory that event workers are Smart Serve trained and recommended they have Safer Bars training or de-escalation of violence training.

The event organizer shall provide a list, to the Municipality before access to the property is provided (ie. Keys), of:

- A) All servers and proof of Smart Serve certification (including their certification numbers)

The event organizer, door monitors, floor supervisors, and servers **shall not consume alcohol** during or after the event is concluded, nor shall they be under the influence of any alcohol or other substance during the event.

It is the responsibility of the event organizer to ensure there are sufficient door monitors (monitoring all entrance and access points to ensure controls are properly managed) and floor supervisors (assisting in managing a person who is refused sale, crowd control and de-escalations of violence):

- The entrance to the event must be monitored by responsible person(s) meeting the age of majority requirements at all times. These persons shall further observe individuals that may be attempting to enter the premises that appear to be intoxicated or have a history of causing problems at events.
- The event organizer has the right to deny entry to any individual.
- When persons under the age of majority are found to have consumed or to be consuming alcohol at an event where alcohol is served, the authorities may be called.

Minimum event worker numbers are required on an event worker versus guest ratio basis as described in the table "Guest to Event Worker Ratios". The Municipality of Calvin reserves the right to adjust the minimum number or types of event workers on an event-by-event basis. This includes the provision of both police and/or licensed security.

#### Guest to Event Worker Ratios

Number of Guests	Minimum Number of Event Workers			Ticket Sellers
	Bartenders	Door Monitors*	Floor Supervisors**	
Up to and including 100	1	Monitor at each access point	1	0
101 to 200	2	Monitor at each access point	1 (+1 for outdoor events)	1
201 to 300	2	Monitor at each access point	3 (+1 for outdoor events)	2

\* All access points to the licensed area must be monitored. Each venue will require a varying number of door monitors depending on the layout of the venue.

\*\* The event organizer or official designate can be a floor supervisor.

For any event that allows admittance to minors, additional floor monitors may be required.

### 3.4 Enforcement Procedures

If drunkenness, riotous, quarrelsome, violent, and aggressive and/or disorderly conduct or unlawful gaming is observed at the event, the organizer and their event workers shall:

- First ask the offending person to leave, and
- If the individual refuses to leave, call the Police
- Seek any necessary assistance to maintain control and management of the event and ensure the safety and protection of persons, including event workers.
- All outdoor licensed areas are required to have a barrier at least 0.9 metres high. Higher barriers and additional criteria may be required at the discretion of Municipality of Calvin.

The event organizer or event worker must notify the Police if they observe signs that a situation is getting out of control.

### 3.5 Prevention Strategies

The following controls and prevention strategies related to selling and serving alcohol shall be in place:

- Alcohol shall not be served to anyone under the age of 19 (minors). Minors are not allowed to consume alcohol on the premises. Outdoor public events which allow admittance to **minors** must implement a wrist band policy or have a fenced licensed area where alcohol is only served to and consumed by those 19 years of age and older. Additional floor monitors are recommended if alcohol is being served in the presence of minors.
- Alcohol shall not be served to anyone who may appear intoxicated.
- Closing time is 1:00 a.m. unless hours of operation for the facility are posted differently. Ticket sales and alcohol service shall cease at least 30 minutes prior to the end of the licensed period of the event. All alcohol and its containers (which include empty cups/glasses) shall be cleared away no more than 30 minutes after the end of the licensed event as listed on the Special Occasion Permit.
- Last call shall not be announced.
- Separate tickets for alcohol must be sold at all public events. Ticket sales for alcohol shall be limited to 4 tickets at one time per person. Unused tickets for alcoholic beverages can be redeemed at any time during the event.
- Alcoholic service shall be limited to two drinks per person at one time. Alcohol cannot be left available for self-serving.
- Drinks **MUST** be served in soft plastic cups and a different colour of soft plastic cup shall be used for non-alcoholic drinks. For formal dinner settings, glass vessels may be used for serving/consuming alcohol. Glass must be removed at the conclusion of the dinner.

The following controls and prevention strategies related to types of available drinks shall be in place:

- Event workers are to encourage patrons to consume food, non-alcoholic and low alcohol beverages. Non-alcoholic drinks must be available at no charge or at a cost much lower than that of drinks containing alcohol.
- Identified designated drivers receive free non-alcoholic drinks (such as coffee, pop, juice).
- At least 30% of the available alcohol consists of low-alcohol beverages (e.g., 4% and 2.5% beer).
- No fortified drinks or extra-strength drinks shall be sold. Beer products with more than 5% alcohol, wine products with more than 12% alcohol and spirits with more than 40% alcohol, are considered "fortified" alcohol products. Beer and coolers are not to exceed 5% alcohol content (standard drink measure).
- Pre-made alcoholic drinks, such as jello shooters and punches, etc. are **NOT** allowed.
- There must be sufficient food available for those in attendance. Food must be available beginning no later than 8:00 p.m. and must not be removed until the bar closes. Food available is not satisfied by snack foods such as chips, peanuts, popcorn.
- No energy drinks (with or without alcohol in them) shall be sold.
- Homemade alcohol shall not be allowed at any Special Occasion Permit function, with the exception of

homemade wine or beer at a religious function listed under a NO SALE reception permit, as defined by the Alcohol and Gaming Commission of Ontario. Where wine is provided with a meal, a non-alcoholic substitute (such as water, pop or juice) must be provided to ensure that children and abstainers are included in toasting the celebrants.

- No persons shall be allowed to bring in their own alcohol to the event or allowed to pour their own alcoholic drinks.
- Alcohol shall not be offered as a prize in a contest. A lottery licence is required if raffling alcohol (charities only). Gift cards for the LCBO are allowed as an exception.
- Marketing practices which encourage increased consumption of alcohol (e.g., oversized drinks, double shots, pitchers, drinking contests, jello shooters, volume discounts) are not permitted.

### 3.6 Safe Transportation

Event organizers are responsible to take the necessary steps to reduce the possibility of impaired driving. As a condition of rental, the event organizer must have a Safe Transportation Strategy in effect. Elements of a Safe Transportation Strategy could potentially include:

- Providing non-alcoholic beverages either at no charge or at a cost much lower than that of drinks containing alcohol
- Providing alternate means of transportation for those who are suspected to be intoxicated (i.e., call a friend, relative, or taxi)
- Calling police if someone who is suspected to be impaired cannot be convinced to use alternate transportation.
- Providing a designated driver program which encourages and identifies designated driver.

The designated driver program and relevant local taxi phone numbers must be prominently posted. Alternate means of transportation shall be provided for all those suspected to be intoxicated. All advertising for the event should indicate that a designated driver program is in effect.

*Rationale: A Safe Transportation Strategy helps to ensure that no one who is the driver of a motorized vehicle is impaired when leaving an event from a municipal facility. An impaired driver leaving an alcohol related event is one of the greatest risks of liability.*

### 3.7 Signage

During events where alcohol is served, the following signage, which is approved by Municipality of Calvin, shall be displayed in prominent locations:

Signage at one or more prominent places in the licensed/bar area:

**Please drink responsibly.**

- Bartenders reserve the right to refuse service. Bartenders cannot serve alcohol to anyone who is intoxicated or appears to be at the point of intoxication.
- Bartenders cannot serve alcohol to anyone under 19 years of age. Proper I.D. must be presented to event staff when requested.
- You may redeem unused tickets for cash anytime during the event.
- There will be no "LAST CALL".

**Thank you for not drinking and driving.**

Call a friend, relative or taxi. Local taxi phone numbers are: \_\_\_\_\_  
The R.I.D.E. program is in effect in our community.  
Use a designated driver.

Signage at one or more prominent places in the licensed/bar area:

<p><b>If there is an emergency call 9-1-1</b> For a non-emergency, please call OPP at 705-495-3878 You are at <u>  [space for the name and address of facility for emergency response]  </u></p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Signage to be posted at the boundaries of the licensed/bar area:

**No alcohol beyond this point.**

**Thank you for not drinking and driving.**

Call a friend, relative or taxi. Local taxi phone numbers are: \_\_\_\_\_

The R.I.D.E. program is in effect in our community.

Use a designated driver. \_\_\_\_\_

Other Signs to be posted in one or more prominent places in the licensed/bar area:

Sandy's Law sign (regarding alcohol and pregnancy)

"What is a standard drink?" sign

Low Risk Drinking Guidelines sign

Where applicable, the event organizer shall post the Special Occasion Permit (with any updates) in plain view on the premises to which the permit applies or shall keep it in a place where it is readily available for inspection.

*Rationale: Signs provide direction to guests and provide support to servers and supervisors. Servers are required by law not to serve an intoxicated person, nor to serve anyone to the point of intoxication.*

## **Section 4: Infractions and Violations**

### ***4.1 Duty to Report***

The event organizer has the duty to report all issues with details of any incident that:

- The event organizer and/or designate are aware of or has been made aware of any Liquor License Act of Ontario or Municipal Alcohol Policy violations
- Where an Alcohol and Gaming Commission of Ontario Inspector under the Liquor License Act of Ontario has reported any incident or violation
- Involves bodily injury or property damage

Police shall be informed by the event organizer and/or designate as appropriate. Reports shall be made no later than two days after the conclusion of the event, but shall be made immediately when repairs or other action is required to make municipality property secure or safe for use. **Municipality of Calvin** representatives shall report any infraction of this policy to the police and/or Alcohol and Gaming Commission of Ontario whenever they believe such action is required.

*Rationale: The law clearly states that the permit holder has a "duty to control" - that is, to protect participants from foreseeable harm to themselves or others. Although police will be called if a situation becomes risky, it is the responsibility of the event organizer to ensure proper management of an event.*

## **4.2 Failure to Comply and Penalties**

Where there has been a failure to comply with the Liquor License Act of Ontario, the police or the Alcohol and Gaming Commission of Ontario inspector may intervene for enforcement purposes and may, at their discretion or other authority, terminate the event. Municipality of Calvin may similarly cancel, intervene or terminate the event for violations of the MAP. It remains the responsibility of the event organizer and/or designate to manage the event and to take appropriate actions, including ending the event, vacating municipal property, maintaining insurance, any conditions of insurance, and providing safe transportation options.

Regardless of the reason for termination of the event, Municipality of Calvin will not be responsible for any compensation to the event organizer and/or designate or affected persons of their resulting financial, or other losses.

The Municipality of Calvin shall subsequently inform the event organizer and/or designate and any organization they represent, via registered letter, that there has been a violation of the policy and any imposed consequences or penalties.

Additional short term and longer term penalties for failure to comply may include, but are not limited to:

- Loss of privilege to hold an event involving alcohol in a municipal property or facility
- Loss of any future use or rental of any or all municipal properties.
- Individual ban or suspension of persons involved in the infractions from any or all municipal properties for any term

*Rationale: The event organizer needs to be aware of the consequences of not following the Municipal Alcohol Policy or Liquor License Act of Ontario regulations.*

## **Section 5: Policy Review**

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The Municipal Alcohol Policy shall undergo a review every 4 years based on change within the industry standards and shall be updated as required. Nipissing Parry Sound District Public Health Unit will facilitate an annual opportunity to review and discuss municipal alcohol policies with the Municipality of Calvin.

Municipality of Calvin reserves the right to make discretionary changes to this Municipal Alcohol Policy at any time, and will advise the event organizer of any such changes prior to the event.

**On behalf of The Municipality of Calvin, we wish you a successful and enjoyable event.**





\_\_\_\_\_  
\_\_\_\_\_

(Proof of certification may be required.)

13. List the names and security licence numbers for security staff for this event:

Name	Security Licence Number
_____	_____
_____	_____
_____	_____
_____	_____

(Proof of certification must be available on request.)

14. The undersigned (event organizer) has received the Municipal Alcohol Policy and has read and understood the information and requirements contained therein. Yes

Please note that if there is anything that you do not understand with respect to this Policy it is **your responsibility** to contact Municipality of Calvin staff (phone : \_\_\_\_\_) to obtain clarification and understanding prior to signing this Event Organizer Checklist.

*By signing this Event Organizer Checklist, the undersigned hereby agrees, on behalf of itself/himself/herself and on behalf of its/his/her partners, employees, volunteers, agents, executors, administrators and assigns, as the case may be, to comply with all of the obligations, terms and conditions of the Municipal Alcohol Policy.*

Signed at \_\_\_\_\_, Ontario this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Name of Corporate Event Organizer

Per: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

I have authority to bind the corporation.

OR

\_\_\_\_\_  
Name of Individual Event Organizer

\_\_\_\_\_  
Signature of Event Organizer

\_\_\_\_\_  
Name of Witness

\_\_\_\_\_  
Signature of Witness

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: August 13, 2019 NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That as per the Municipal Act Section 239 (2)(d) a Closed portion of Council shall be held during the regular Council Meeting of Tuesday August 27, 2019 for the purpose of labour relations regarding the Roads Equipment Operator Position and the Landfill Attendant Position.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	_____	_____
Coun Grant	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Mayor Pennell	_____	_____

## Cindy Pigeau

---

**From:** rosanne van schie <vanschie3@gmail.com>  
**Sent:** Wednesday, July 24, 2019 7:59 PM  
**To:** Cindy Pigeau; paula.scott@nbmca.ca  
**Subject:** Fwd: Draft letter

To Calvin Mayor and Councillors

July 24, 2019

Re: Amable du Fond River Swimming Access Work taking place between between 1655 Peddlers Drive and 1725 Peddlers Drive

### Background

On the evening of July 12, 2019 some (presumably) Calvin residents were down by the Amable du Fond river (beside my house) which runs through the above referenced properties. They created a large bonfire and generally were creating hazardous conditions. The next day I met with Calvin Fire Chief Dean Maxwell to discuss this matter (they and others left smoldering wood, coals and garbage on the beach) and I asked to have it cleaned up. The next day somebody created another hazardous set of circumstances (putting together a makeshift diving platform). In any event, these are two examples of extremely dangerous conditions that I'm not comfortable with along the river.

I was away on holidays between July 16 and July 23. On my return I discovered that construction - apparently to create parking for swimming - possibly taking place on the two above mentioned properties. When I spoke with the township clerk July 24th she explained Calvin was expanding its fire truck access. Obviously, after speaking with Dean Maxwell July 12th it is my understanding the town is expanding parking for what we referred to as "the public swimming hole".

My objective is to work to ensure that whatever takes place does not create problems by encroaching on the above properties and is consistent with any rights of way that relevant governments may have. At the present time, I would ask that this parking area work ceases until these issues of property rights are clarified. When I met with Dean he informed me that township had engaged a lawyer to assess the issues of ownership and liability for the subject "public swimming" hole. If you do have a legal opinion, I would ask that it be shared with me and the North Bay Mattawa Conservation Authority immediately. I also ask that you explain the legal basis of any rights of way on which you rely.

As important as issues of ownership are, there is also the issue of liability. I began this note recounting the dangerous conditions created by some people along with the reality of fluctuating river and forest fire conditions. An important part of the solution is the recognition that if there is a public swimming hole, that there needs to be adequate liability insurance and rules to avoid both fires and accidents. Presumably, the township is responsible for liability not only to the "swimming hole" but for any access and parking associated with the location. This needs to be clarified.

My objective is to work in a collaboration with the township and conservation authority in a manner that respects all interests including property rights, easements, public swimming, parking and safety. That said, I request that no work continues until these issues have been addressed amongst all parties involved.

Thanks  
Rosanne Van Schie  
for property owners  
Algonquin Agro Energy Inc  
& 626370 Ontario Ltd.

cc/ Paula Scott, Planning Director, NBMCA

# Corporation of the Township of Chisholm

*Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0*

*Telephone (705)724-3526 - Fax (705)724-5099*

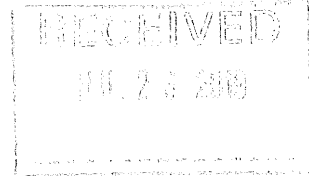
[info@chisholm.ca](mailto:info@chisholm.ca)

Leo Jobin, Mayor

Jennistine Leblond - CAO Clerk-Treasurer

July 22, 2019

MPP Victor Fedeli (Nipissing)  
165 Main St. E.  
North Bay ON P1B 1A9



Dear Vic Fedeli:

**Re: Municipal Budgets re: North Bay Mattawa Conservation Authority (NBMCA)**

The Township of Chisholm at its regular meeting held on Tuesday, June 11, 2019 passed Resolution No. 2019-183 copy enclosed, that in the case of North Bay Mattawa Conservation Authority (NBMCA) that we inform NBMCA that we are unable to increase our future funding beyond a low single digit percentage.

Respectfully,

Jenny Leblond  
CAO Clerk-Treasurer

JL/cn  
Encl.

- c.c. - Municipality of Calvin  
Municipality of Temagami  
Township of Mattawan  
Municipality of West Nipissing  
Township of Papineau-Cameron  
Town of Mattawa  
Township of South Algonquin  
Township of Bonfield

**THE CORPORATION OF THE  
TOWNSHIP OF CHISHOLM**

2847 Chiswick Line, R.R. # 4, Powassan, Ontario, P0H 1Z0

**RESOLUTION**

June 11, 2019 Session, No. 183

Moved by

Seconded by

WHEREAS the major contribution to municipal budgets come from local taxpayers;

AND WHEREAS in the Township of Chisholm the revenue collected is fully committed to the remuneration of our staff, the payment of various levies and the maintenance and improvement of our infrastructure;

AND WHEREAS the province of Ontario is downloading costs to municipal governments;

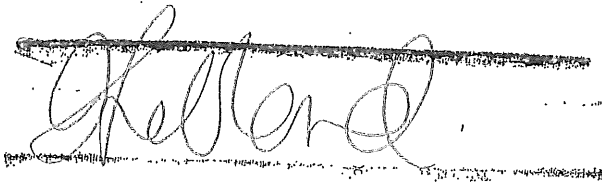
THEREFORE BE IT RESOLVED THAT, in the case of the North Bay Mattawa Conservation Authority (NBMCA), that we inform NBMCA that we are unable to increase our future funding beyond a low single digit percentage;


AND FURTHER that NBMCA search for alternate sources of revenue and review operations to look for internal savings.

AND FURTHER that this resolution be distributed to municipalities who fund NBMCA and to Vic Fedeli, MPP.

**CERTIFIED TRUE COPY**

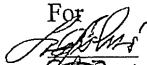


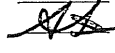


**CARRIED**



  
Mayor

RECORDED VOTE \_\_\_\_\_

DECLARATION OF PECUNIARY  
INTEREST

	For	Against
Mayor Leo Jobin		_____
James Gauthier		_____
Nunzio Scarfone		
Chris Jull		_____
Gail Degagne		_____

Mayor Leo Jobin	_____
James Gauthier	_____
Nunzio Scarfone	_____
Chris Jull	_____
Gail Degagne	_____



# Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

July 16, 2019

Hon. Doug Ford, Premier  
Legislative Building Rm 281, Queen's Park  
Toronto, Ontario  
M7A 1A1

Dear Premier Ford,

**Re: MUNICIPAL AMALGAMATION**

---

Please be advised that at its regular meeting held, Monday July 15, 2019 the Council of the Township of McKellar passed the following resolution:

19-355        **WHEREAS** there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

**AND WHEREAS** in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;

**AND WHEREAS** there has never been a valid evidence-based study that supported these outcomes;

**AND WHEREAS** forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;

**AND WHEREAS** there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;

**AND WHEREAS** the Provincial Government has a large deficit due to their own decision-making;

**AND WHEREAS** recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

**AND WHEREAS** this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;



**AND WHEREAS** the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

**AND WHEREAS** the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

**NOW THEREFORE BE IT RESOLVED** that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting “consultation” and “demand” that the Provincial Government do the following:

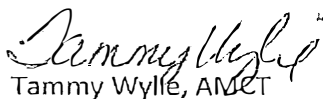
- 1) Hold a local referendum letting the citizens decide to amalgamate or not
- 2) Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit
- 3) Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition
- 4) To ensure that there is absolutely no conflict of interest in this consultative process
- 5) To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

**AND FURTHER** that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

**AND FURTHER** that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

Carried

Sincerely,



Tammy Wylfe, AMCT

Clerk Administrator



THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

\_\_\_\_\_ *2019-0141*  
Moved by: *Clark Somerville* Date: July 8, 2019  
Councillor Clark Somerville  
Seconded by: *Jane F. Fogal* Resolution No.: \_\_\_\_\_

WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled "Reducing Litter and Waste in our Communities";

AN WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario;

AND WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

AND WHEREAS these successful program have eliminated many of these containers from the natural environment;

THEREFORE BE IT RESOLVED that the Council of the Town of Halton Hills call upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the Region of Halton and all municipalities in the Province of Ontario.

*Rick Bonnette*  
Mayor Rick Bonnette

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. : 416 585-7000



July 22, 2019

Dear Head of Council:

**RE: Provincial Policy Statement Review – Draft Policies**

---

I am writing today to announce that my ministry is launching a consultation on proposed policy changes to the **Provincial Policy Statement (PPS)**. The PPS is an important part of Ontario's land use planning system, setting out the provincial land use policy direction.

Municipalities play a key role in implementing these policies through local official plans, zoning by-laws and other planning decisions. The Planning Act requires that decisions on land use planning matters be “consistent with” the Provincial Policy Statement policies.

The government is consulting on draft policy changes to:

- Encourage the development of an increased mix and supply of housing
- Protect the environment and public safety
- Reduce barriers and costs for development and provide greater predictability
- Support rural, northern and Indigenous communities
- Support the economy and job creation

The proposed PPS policy changes support the implementation of **More Homes, More Choice: Ontario's Housing Supply Action Plan**. The Action Plan includes a series of distinct but coordinated initiatives to address housing supply, including a review of the Provincial Policy Statement. The proposed PPS changes work together with other recent changes to the land use planning system – including to the Planning Act through **Bill 108, More Homes, More Choice Act, 2019** (once proclaimed) and **A Place to Grow: Growth Plan for the Greater Golden Horseshoe**.

For more information about the consultation, please visit <http://www.mah.gov.on.ca/Page215.aspx> where you will find:

- A link to the posting on the Environment Registry of Ontario (ERO #019-0279), including the proposed Provincial Policy Statement and questions to consider
- Information on how to provide comments

The consultation is open for 90 days and closes on October 21, 2019.

I look forward to hearing your ideas on the proposed changes to the Provincial Policy Statement.

If you have any questions about the consultation, please contact the ministry at [planningconsultation@ontario.ca](mailto:planningconsultation@ontario.ca) or by calling 1-877-711-8208.

Sincerely,

A handwritten signature in black ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark  
Minister

c: Planning Head and/or Clerks



## THE CORPORATION OF THE CITY OF STRATFORD

### Resolution: Opposition to Changes in 2019 Provincial Budget and Planning Act

**WHEREAS** on April 11, 2019, the Provincial government tabled a new budget, some of which represents a significant shift in priorities, with direct implications to the City of Stratford and municipalities across Ontario;

**AND WHEREAS** this shift in priorities will put disproportionate pressure on municipal governments to either fully fund Provincially discontinued programs or partially supplement programs and services at current service levels;

**AND WHEREAS** the City of Stratford recognizes that the Government of Ontario announced in May 2019 that it will reverse mid-year cuts to critical services of public health, childcare and ambulance services and requests an opportunity to work collaboratively to find solutions that will work for all partners and protect services prior to drafting 2020 budgets;

**AND WHEREAS** previous legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support as all parties recognized that local governments should have the authority to uphold their provincially approved Official Plans and community driven planning;

**AND WHEREAS** in the spirit of working together for the benefit of all Ontario residents, Stratford City Council opposes the upcoming changes to the Planning Act as municipalities were not consulted and afforded an opportunity to provide feedback;

**AND REQUESTS** a meeting with MPP Pettapiece, the Minister of Municipal Affairs and other related ministries on the effects of downloading onto municipal governments;

AND THAT this resolution be forwarded to all municipalities in Ontario and to AMO.

-----  
The Corporation of the City of Stratford, P.O. Box 818, Stratford ON N5A 6W1  
Attention: City Clerk, 519-271-0250 ext 235, [clerks@stratford.ca](mailto:clerks@stratford.ca)

## Cindy Pigeau

---

**From:** Buildings Certification / Certification Bâtiments (NRCAN/RNCAN)  
<nrcan.buildingscertification-certificationbatiments.rncan@canada.ca>  
**Sent:** Thursday, August 1, 2019 4:20 PM  
**Subject:** ENERGY MANAGER PROGRAM: Now accepting project proposals / PROGRAMME À L'INTENTION DES GESTIONNAIRES DE L'ÉNERGIE: Nous acceptons maintenant les propositions de projet

Le Français suit...

*You are receiving this email because you are a part of Heads Up: Building Energy Efficiency and /or ENERGY STAR® Portfolio Manager® mailing list.*

The Honourable Amarjeet Sohi, Minister of Natural Resources Canada announced the launch of a new Energy Manager Program on June 28<sup>th</sup>, 2019.

As of today, August 1<sup>st</sup>, the Energy Manager Program is **now accepting project proposals**.

The Energy Manager Program will help identify and adopt energy efficiency solutions by offering funding to hire energy managers and undergo energy assessments for industrial, commercial and institutional facilities, and fleets. This aims to reduce energy use, operating costs, and greenhouse gas emissions.

The Program is available to small and medium-sized enterprises, municipalities, universities, colleges, schools, hospitals, and non-profit organizations that are duly incorporated or formed under the laws applicable in Ontario, Saskatchewan, Manitoba, or New Brunswick, and are located in one of these provinces — provinces where the federal carbon pricing backstop applies. For more details and how to apply, check out the Energy Manager Program.

The deadline for submitting a project proposal is **September 30, 2019**.

For more information, email us at [nrcan.emp-pge.rncan@canada.ca](mailto:nrcan.emp-pge.rncan@canada.ca).

*The ENERGY STAR and PORTFOLIO MANAGER names and the ENERGY STAR symbol are trademarks registered in Canada by the United States Environmental Protection Agency and are administered and promoted by Natural Resources Canada.*

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*Vous recevez ce courriel parce que vous faites partie de la liste de distribution de L'Enjeu : Bâtir l'efficacité énergétique et/ou ENERGY STAR® Portfolio Manager®.*

L'honorable Amarjeet Sohi, Ministre des Ressources naturelles Canada, a annoncé le lancement du nouveau Programme à l'intention des gestionnaires de l'énergie le 28 juin 2019.

À compter d'aujourd'hui, le 1<sup>er</sup> août, le Programme à l'intention des gestionnaires de l'énergie **accepte maintenant les propositions de projet**.

Le programme à l'intention des gestionnaires de l'énergie aidera à identifier et à adopter des solutions d'efficacité énergétique en offrant des fonds pour l'embauche de gestionnaires de l'énergie et pour des évaluations énergétiques d'installations industrielles, commerciales et institutionnelles et des parcs de véhicules industriels. Cela vise à réduire la consommation d'énergie, les coûts d'exploitation et les émissions de gaz à effet de serre.

Le programme est disponible pour les petites et moyennes entreprises, les municipalités, les universités, les collèges, les écoles, les hôpitaux, et les organismes à but non lucratif dûment constitués ou établis en vertu des lois applicables en Ontario, en Saskatchewan, au Manitoba ou au Nouveau-Brunswick, et sont situées dans une de ces provinces – les provinces où s'applique le système fédéral de tarification du carbone. Pour plus de détails et pour savoir comment postuler, consultez [le Programme à l'intention des gestionnaires de l'énergie.](#)

La date limite pour soumettre une proposition de projet est **le 30 septembre 2019.**  
Pour plus d'informations, écrivez-nous à [nrcan.emp-pge.nrcan@canada.ca](mailto:nrcan.emp-pge.nrcan@canada.ca).

*Les noms ENERGY STAR et PORTFOLIO MANAGER et le symbole ENERGY STAR sont des marques déposées au Canada par l'Environmental Protection Agency des États-Unis, dont l'administration et la promotion relèvent de Ressources naturelles Canada.*



*International Plowing Match & Rural Expo*  
*Concours international de labour et exposition rurale*  
— SEPTEMBER 17-21 2019 SEPTEMBRE —

The 2019 IPM Queen of the Furrow Committee  
invites you to an IPM 2019 information session  
and to meet

*Derika Nauta*

the reigning

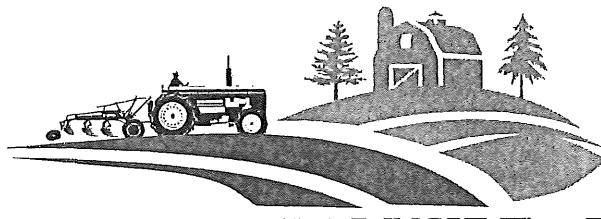
*Ontario Queen of the Furrow*

**Friday, August 9, 2019 from 1 to 3 P.M.**

**At J&J Equipment Repair Inc.**

**84 Chiswick Line, Powassan, Ontario**

***IPM 2019 needs volunteers - Information about  
opportunities and forms will be available.***







You are invited to celebrate.....

*Community Living Mattawa's 50<sup>th</sup>  
Anniversary*

*Gala Event*



**Saturday, September 14, 2019 - 5:00 pm to 12:00 am**

**Mike Rodden Arena - 450 Hurdmans St.**

**Tickets are \$35/person, \$60/couple, or \$300 for a table of 10**

*For Tickets call Janet at 705-744-2979 Ext. 200*

*Dinner, Dancing, and Casino Games, Live Music*

*Door Prizes and our 50/50 Draw*

Ministry of Infrastructure

Infrastructure Policy Division

777 Bay Street, 4<sup>th</sup> Floor, Suite 425  
Toronto, Ontario M5G 2E5

Ministère de l'Infrastructure

Division des politiques infrastructurelles

777, rue Bay, 4 étage, Suite 425  
Toronto (Ontario) M5G 2E5



JUL 05 2019

Dear Municipal Official:

The Ministry of Infrastructure, the Ministry of Municipal Affairs and Housing, and the Ministry of Natural Resources and Forestry would like to offer support as your community works to address the impacts of the major flooding in your region.

As you may know, the federal government will accept applications under the Disaster Mitigation and Adaptation Fund (DMAF) for areas of the province impacted by flooding in Spring 2019. A previous intake of the DMAF closed in January 2019, however, projects supporting efforts for flood mitigation in your region may now be submitted to Infrastructure Canada (INFC) through a limited expedited intake. We anticipate projects should be submitted in the near future to best allow for timely federal approval.

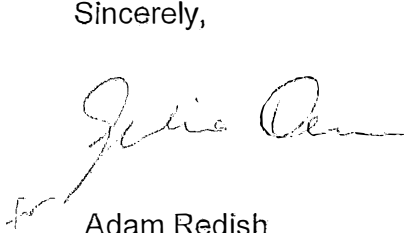
The Disaster Mitigation and Adaptation Fund (DMAF) is a \$2 billion national program administered by the federal government and cost-shared with recipients. Funding is intended to strengthen climate resilience through investments in large-scale public infrastructure projects including natural infrastructure. The minimum total project cost is \$20 million. More information about the Disaster Mitigation and Adaptation Fund can be found at: <https://www.infrastructure.gc.ca/dmaf-faac/dmaf-guide-faac.html>.

Eligible projects must meet the federal program guidelines and also address Ontario's natural hazard policies in the Provincial Policy Statement (2014) and relevant natural hazard technical guidelines issued by the Ministry of Natural Resources and Forestry (MNRF).

We are aware that the \$20 million project threshold may present challenges for your community and are exploring bundling opportunities. If your community has a smaller project to put forward that does not meet the federal threshold, but focuses on addressing riverine or lake related flooding, please submit your project to the Province and we will review for potential bundling opportunities with projects from other communities. Should you need assistance in completing your applications, or would like to explore bundling opportunities, please immediately reach out to your local Municipal Services Office who would be pleased to assist you.

Ontario has a long history of managing flooding—focusing on prevention—by regulating development and advancing the use of non-structural measures to mitigate the effects of flooding, while supporting the appropriate application of small-scale structural methods for flood mitigation. As we look toward further planning and mitigation methods for reducing impacts triggered by natural hazards and extreme weather, we would like to encourage you to consider applying to the DMAF.

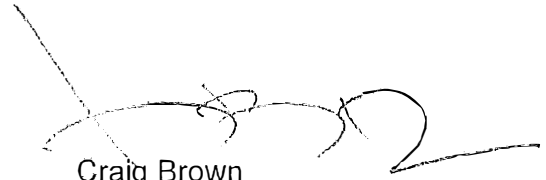
Sincerely,



for Adam Redish  
Assistant Deputy Minister  
Infrastructure Policy  
Division  
Ministry of Infrastructure



Marcia Wallace  
Assistant Deputy Minister  
Municipal Services  
Division  
Ministry of Municipal  
Affairs and Housing



Craig Brown  
Assistant Deputy Minister  
Policy Division  
Ministry of Natural  
Resources and Forestry

Attachment: Municipal Services Offices Contact Information

**Ministry of Municipal Affairs and Housing  
Municipal Services Offices**

<b>Municipal Services Office</b>	<b>Contact</b>
Central Municipal Services Office  General Inquiry: 416-585-6226 or 1-800-668-0230	Diane Ploss diane.ploss@ontario.ca 416-585-6381
Eastern Municipal Services Office  General Inquiry: 613-545-2100 or 1-800-267-9438	Lisa Harvey lisa.harvey@ontario.ca 613-545-2120  Kent Fitzhugh kent.fitzhugh@ontario.ca 613-545-2124
Northern Municipal Services Office  General Inquiry: 705-564-0120 or 1-800-461-1193	Jason Innis Jason.Innis@ontario.ca 705-564-6857
Western Municipal Services Office  General Inquiry: 519-873-4020 or 1-800-265-4736	Tim Ryall tim.ryall@ontario.ca 519-873-4030  Megan Flaherty megan.flaherty@ontario.ca 519-873-4037

Corporation of the Municipality of Calvin  
**Council/Board Report By Dept-(Unpaid)**



AP5130

Page : 1

Date : Aug 08, 2019

Time : 11:55 am

Vendor : 0000000 To PT00000007

Batch : All

Department : All

Cash Requirement Date : 08-Aug-2019

Bank : 099 To 1

Class : All

Vendor	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
<b>DEPARTMENT 0101</b>	<b>ADMINISTRATION</b>								
<b>07050</b>	<b>GRAND &amp; TOY LIMITED</b>								
P001363	Office Supplies & Paper					64	24-Jul-2019	08-Aug-2019	
1-5-0101-101				MATERIALS AND SUPPLIES - ADMIN					128.48
<b>11033</b>	<b>LONDON LIFE INSURANCE</b>								
PP#16 PENSIO	PP#16 Pension 2019					64	08-Aug-2019	08-Aug-2019	
1-2-0101-320				EMPLOYEE PENSION PAYABLE					677.80
<b>13040</b>	<b>NORTHERN COMMUNICATIONS</b>								
20947-0801201	Base Rate + Holiday Premium for August 2019					64	01-Aug-2019	08-Aug-2019	
1-5-0101-101				MATERIALS AND SUPPLIES - ADMIN					115.15
<b>16073</b>	<b>PROGRESSIVE COMPUTING SOLUTION</b>								
1478	Computer Services - July 2019					64	31-Jul-2019	08-Aug-2019	
1-5-0101-115				COMPUTER EXPENSES					271.20
<b>18011</b>	<b>RECEIVER GENERAL FOR CANADA</b>								
JULY 2019 REW	July 2019 Remittance					64	08-Aug-2019	08-Aug-2019	
1-2-0101-331				RECEIVER GENERAL DEDUCTIONS					9,151.55
<b>18047</b>	<b>MARJORIE ROSE ROBINSON</b>								
2019-23	Accounting Assistance - May 23 to Aug 2/19					64	07-Aug-2019	08-Aug-2019	
1-5-0101-116				AUDITOR					444.77
<b>19021</b>	<b>SPECTRUM GROUP</b>								
C1104471	August 2019 WIFI					64	01-Aug-2019	08-Aug-2019	
1-5-0101-115				COMPUTER EXPENSES					350.30
<b>Department Total :</b>									<b>11,139.25</b>

<b>DEPARTMENT 0200</b>	<b>FIRE PROTECTION</b>								
<b>03041</b>	<b>CARQUEST AUTO PARTS</b>								
5293-131496	Battery Core Return					64	08-Aug-2019	08-Aug-2019	
1-5-0200-102				VEHICLE EXPENSE - FIRE					-108.00
5293-133217	Rescue & Pumper Parts					64	12-Jul-2019	08-Aug-2019	
1-5-0200-102				VEHICLE EXPENSE - FIRE					110.32
<b>08090</b>	<b>HUARDS FRESHMART</b>								
190704	Water & Pop for Firehall					64	31-Jul-2019	08-Aug-2019	
1-5-0200-106				MISCELLANEOUS-FIRE					80.51
<b>13029</b>	<b>NORTH BAY MATTAWA CONSERVATION</b>								
PERMIT FEES	Permit Fees for Whalley Bridge & Smith Lake Parking Lot					64	08-Aug-2019	08-Aug-2019	
1-5-0200-106				MISCELLANEOUS-FIRE					90.00
<b>Department Total :</b>									<b>172.83</b>

<b>DEPARTMENT 0300</b>	<b>ROADS</b>								
<b>08010</b>	<b>BUMPER TO BUMPER - H.E. BROWN</b>								
252506/D	Shop Supplies					64	09-Jul-2019	08-Aug-2019	
1-5-0300-150				OFFICE AND SHOP EXPENSE - ROADS					45.01
273185/D	Shop Supplies					64	25-Jul-2019	08-Aug-2019	
1-5-0300-150				OFFICE AND SHOP EXPENSE - ROADS					179.42
K52506/D	Plow Bolt					64	31-Jul-2019	08-Aug-2019	
1-5-0300-150				OFFICE AND SHOP EXPENSE - ROADS					30.09
<b>20061</b>	<b>MUNICIPALITY OF EAST FERRIS</b>								
694	Engineering Services for Bridge Improvement App & Resurfacing Peddlers					64	25-Jul-2019	08-Aug-2019	
1-5-0300-132				CAPITAL EXPENDITURES - ROADS					295.92
1-5-0300-150				OFFICE AND SHOP EXPENSE - ROADS					719.74
<b>Department Total :</b>									<b>1,270.18</b>

<b>DEPARTMENT 0311</b>	<b>DITCHING</b>								
<b>04063</b>	<b>DIGSAFE CONTRACTING</b>								
1564	Ditching Services					64	20-Jul-2019	08-Aug-2019	
1-5-0311-110				SERVICES - DITCHING					7,186.80

Corporation of the Municipality of Calvin  
**Council/Board Report By Dept-(Unpaid)**



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Date : Aug 08, 2019

Time : 11:55 am

Vendor : 0000000 To PT00000007

Batch : All

Department : All

Cash Requirement Date : 08-Aug-2019

Bank : 099 To 1

Class : All

Vendor	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 0311	DITCHING				
<b>Department Total :</b>					<b>7,186.80</b>

Invoice #	Invoice Description	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 0315	GRAVEL RESURFACING				
01036	1916146 ONTARIO INC.				
544	Gravel Resurfacing Mat- Brule & Peddlers Dr.	64	24-Jul-2019	08-Aug-2019	
1-5-0315-101	MATERIALS AND SUPPLIES - GRAVEL RESURF.				4,732.83
547	Gravel Resurfacing Mat- Adams & Peddlers Dr.	64	30-Jul-2019	08-Aug-2019	
1-5-0315-101	MATERIALS AND SUPPLIES - GRAVEL RESURF.				3,973.41
<b>Department Total :</b>					<b>8,706.24</b>

Invoice #	Invoice Description	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 0400	ENVIRONMENTAL				
12920	MUNICIPALITY OF CALVIN				
LANDFILL TAXE To Clear 2019 Landfill Taxes		64	08-Aug-2019	08-Aug-2019	
1-5-0400-126	TAX WRITE OFF FOR LANDFILL TAXES				752.62
<b>Department Total :</b>					<b>752.62</b>

Invoice #	Invoice Description	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 0600	SOCIAL SERVICES				
03001	CASELLHOLME HOME OF AGED				
AUGUST 2019   August 2019 Levy		64	08-Aug-2019	08-Aug-2019	
1-5-0600-112	CASELLHOLME				3,786.00
<b>Department Total :</b>					<b>3,786.00</b>

Invoice #	Invoice Description	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 0700	RECREATION				
03041	CARQUEST AUTO PARTS				
5293-133218	Zip Ties	64	12-Jul-2019	08-Aug-2019	
1-5-0700-101	MATERIALS AND SUPPLIES (HALL)				11.62
13029	NORTH BAY MATTAWA CONSERVATION				
PERMIT FEES ; Permit Fees for Whalley Bridge & Smith Lake Parking Lot		64	08-Aug-2019	08-Aug-2019	
1-5-0700-106	MISCELLANEOUS - RECREATION				90.00
13055	NORTHERN ENERGY SYSTEMS				
15120	A/C in Community Centre & Office	64	31-Jul-2019	08-Aug-2019	
1-5-0700-132	CAPITAL EXPENDITURES - RECREATION				8,763.15
<b>Department Total :</b>					<b>8,864.77</b>

Invoice #	Invoice Description	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 0900	BUILDING				
20014	TOWNSHIP OF PAPINEAU/CAMERON				
2019-28	July 2019 CBO Services	64	01-Aug-2019	08-Aug-2019	
1-5-0900-110	CBO/INSPECTION SERVICES - BUILDING				1,666.47
<b>Department Total :</b>					<b>1,666.47</b>

Invoice #	Invoice Description	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 0950	ENFORCEMENT				
20012	TOWN OF MATTAWA				
IN01049	Police Services - August 2019	64	02-Aug-2019	08-Aug-2019	
1-5-0950-141	POLICING SERVICES				8,206.00
<b>Department Total :</b>					<b>8,206.00</b>

Corporation of the Municipality of Calvin  
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 Date : Aug 08, 2019 Time : 11:55 am

Vendor : 0000000 To PT00000007  
 Batch : All  
 Department : All

Cash Requirement Date : 08-Aug-2019  
 Bank : 099 To 1  
 Class : All

Vendor	Vendor Name	Invoice #	Invoice Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 0950			ENFORCEMENT				

Unpaid Total : 51,751.16

Total Unpaid for Approval :	51,751.16
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	<u><u>51,751.16</u></u>